

### **HPSC Rules and Procedures:**

The following rules and regulations are for the protection and benefits of all members. Any failure to comply with these rules shall be considered sufficient cause for immediate suspension of pool privileges for a period of one to seven days. Successive violations can be considered sufficient cause for cancellation of the family or individual membership.

Children will be held accountable for their behavior, and will be asked to leave the water or the pool if necessary. Parents are requested to remind their children of the rules before they come to the pool, and to remind their children to obey instructions of the pool director and other employees.

Members are welcome to report any unacceptable behaviors to the staff. The HPSC Staff will act decisively and consistently to deter any disruptive activity or persistently negative behavior.

The Management reserves the right to establish other rules to protect the health and safety of pool members.

### **Member Obligations:**

1.	Members must identify themselves at the front desk by signing in upon first arrival during open swim period.
2.	The cost of any property damage will be charged to the responsible active member
3.	Annual membership dues must be paid in full by season's opening, at which time the family membership card will be placed on file at the pool desk for identification purposes. One punch card with ten free, non-transferable, guest passes are provided for each Family Membership whose dues payment is postmarked by May 5 of each pool season. These passes allow one entry to the pool as a guest. A card will be dated at the pool desk as a record of the use of this guest privilege
4.	A member of the corporation, his/her spouse, and unmarried and dependent children under the age of 21 may use the swimming pool. Other residents of a member's household may use the swimming pool but only as guests. At the Pool Manager's discretion, this rule may be waived for member's children who are 21 and over and are full time students who are home for the summer. Contact the Pool Manager to request such a waiver.
5.	If you suspect that someone is using the pool without authorization, please contact a lifeguard or the office staff.

6.	Membership freeze may be instituted by a family on a seasonal basis. The fee for holding a membership is \$25.00 per season it is on hold. This fee allows the family to return at a future date without repaying the already paid club membership fee of \$422.00. This holding fee can be changed at the discretion of the Board of Directors. If there are any questions please contact the Board President.
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**Guest Fee Rates and Rules:**

Guests are welcome at HPSC during recreational swim hours, when accompanied by a member. A guest pass card is kept and dated at the pool office to record use of guest privileges. Guest fees per person as follows:

**\$5.00 daily per individual; \$10.00 daily per family**

1.	Conduct of guests is the direct responsibility of sponsoring members.
2.	All guests must be accompanied and registered by a member. They cannot be sent to the pool with instructions to use your name. Each guest must have a sponsoring member at the pool at all times unless special arrangements are made with the pool manager.
3.	The pool manager may suspend guest privileges when necessary.
4.	Daily and extended houseguests may swim only during recreational swimming hours, not during instruction periods. An extended family member guest (grandchildren of family member) may also take lessons on a space-available basis. The extended family member guest must apply for membership in his/her own right in order to be eligible for more than one season of guest use.
5.	Babysitters do not need to pay or use a guest pass to be on the pool deck or have access to the pool during their work hours.
6.	The free guest passes that are given for prompt payment of dues and for grounds cleanup are good throughout the current season only.

**Conduct and Procedures:**

1.	The By-Laws are adopted by all members of HPSC and give specific responsibilities to our Board of Directors. One of these responsibilities is the hiring and supervising of the Pool Manager and the Assistant Managers. The manager oversees the entire operation of the pool. The assistant manager is primarily responsible for the buildings, pools and grounds.
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2.	Check-in procedure requires that members always check in upon arrival at the pool during open swim hours. A membership sign-in sheet is located at the desk. Office staff will be present at the front desk to assist in registering members and guests.
3.	Bad weather is sometimes a concern. The staff will take appropriate safety precautions which may include closing the pool. Under no circumstances will children be left unattended. On cold and rainy days/nights, please call to verify that HPSC is open for normal hours. Our policy is to stay open for your convenience as much as possible.
4.	Lightning policy. The most senior staff member present has responsibility and authority regarding pool use during storms. A 30 second or less "flash to boom" count shall require all swimmers and divers to exit the pools and seek shelter in the pool building. Once swimming and diving has been suspended, our "20 minute rule" requires us to wait 20 minutes after the last flash of lighting or clap of thunder before swimming and diving resumes.
5.	The use of cellular phones, other electronic devices that capture images, or cameras of any kind is prohibited in locker rooms, changing areas, showers, and toilet stalls.
6.	Children five and older should always use the gender appropriate locker room. If you think your child needs assistance, ask a pool staff member to escort your child to the appropriate locker room or the family bathroom.
7.	Please notify the pool staff if you are planning an event like a birthday party or team sport party at the pool. This is particularly important if the group will exceed 10 people.
8.	A gas grill is available for use on the pool grounds. Please observe safety rules that are listed when you use it.
9.	Bicycle riders should use bicycle stalls and lock bikes.
10.	No food, gum, or soft drinks may be brought into the pool area, locker rooms, and changing areas except during special events planned by the club (social activities, birthday parties). All food and soft drink/juice beverages shall remain within the snack shack fenced in area.
11.	No food, gum, or soft drinks may be brought into the pool area, locker rooms, and changing areas except during special events planned by the club
12.	No abusive language or profanity is allowed.
13.	No smoking on pool grounds

14.	Only pool personnel are allowed in the office except during special events planned by the club.
15.	No weapons may be brought onto the club premises
16.	At any time should you hear 3 or 4 short whistle or a PA announcement clearing the pool, please exit immediately at the nearest wall. Whether a drill or an emergency we appreciate your cooperation in ensuring the safety and quality of your pool environment.

**SAFETY RULES:**

1.	Long hair not held in place by a swimming cap must be pulled away from the eyes of the swimmer and secured by some method (e.g., a non-metallic band or ribbon.)
2.	No pets are allowed on the club property.
3.	Glass containers of any kind are not allowed in the pool area.
4.	Running, pushing, wrestling, or causing undue disturbance in or about the pool, showers, or grounds is not allowed.
5.	Equipment such as air-inflated tubes and mattresses, jackets, flippers, masks, play pens, buggies, lounge chairs, etc. shall not be allowed in the swimming area unless authorized specifically by the pool manager or life guards.
6.	Soft plastic toys are permitted in the shallow pool, but are discouraged in the large pool. Rubber torpedoes, rings, soft rubber balls, etc., may be used in the pool but never motorized or propeller driven toys of any size.
7.	Children under the age of Seven must be accompanied by a parent/guardian or someone 16 years or older in the main pool, except during instructional periods/swim team activities, or with life guard approval on a daily basis.
8.	Children 7 years old and over who have passed the deep water test may come to the pool unaccompanied by adult.

9.	Children 7 to 10 who have not passed the deep water test must be accompanied by a responsible baby sitter or adult. Tests can be arranged with a lifeguard on duty.
10.	Children under 11 shall not be allowed in the deep end until they have passed the deep water test or with guard approval.
11.	Children in the wading pool must be directly supervised at all times by a responsible person who is watching them because it is unguarded by staff.
12.	Diving off the pool edge into water less than 4'6" deep is not allowed except during instructional periods and swim meets.
13.	Unnecessary conversation with lifeguards while on duty is discouraged.
14.	Chaise lounges are to be used only by adults during peak open swim hours.
15.	All swimmers must wear swimming suits. Shorts and Cut-offs are not to be used in place of proper suits

**INFANT/TODDLER POOL USE:**

The HPSC Board has adopted the following guidelines for infant use of the pool:

1.	Non-Toilet Trained, or Recently Toilet Trained Infants are <b>REQUIRED</b> to wear <b>non-disposable plastic pants</b> or rubberized swim bottoms with elasticized waist and legs under their swimsuit <b>in addition to Huggies Swim Diapers</b> . Swim Diapers alone are not sufficient. These plastic pants/bottoms are available for purchase in the baby department of area retail stores, and a limited number are available on site for purchase.
2.	Nudity outside of the locker room is prohibited.
3.	All children using the shallow pool must be accompanied at all times by a responsible person who is watching the children. Make certain an adult constantly watches children in or near water. This is especially true in the gated wading pool area. Please be aware that there is no lifeguard positioned in the wading pool.
4.	The wading pool is intended for children who are non-swimmers and those supervising or playing appropriately with non-swimmers.

5.	Caution children who are playing with buckets of pool water. A baby or toddler can drown in as little as an inch of water.
6.	Prohibited use of air-filled swimming aids such as “water wings” in place of life jackets (may NOT use water wings)
7.	Children using PFD/flotation devices must remain under the <b>close and direct</b> supervision of the responsible adult.
8.	Soft plastic toys will be permitted in the wading pool.
9.	Protect children’s skin with cover-ups or with appropriate sunscreen applied ½ hour before entering the water.
10.	Only children under the age of 6 with adult supervision allowed in the Baby Pool under direct adult supervision

**HEALTH AND SAFETY RULES:**

HPSC is committed to clean and sanitary water and your compliance with the following rules is required for pool entry.

1.	Anyone having flu symptoms or gastrointestinal illness within the past three days should not use either pool.
2.	Admission to the pool may be refused to anyone with a cough, cold, inflamed eyes, infection, wearing bandages or other significant health issues.
3.	Wash or shower before entering the pool water and wash hands after using the toilet.
4.	Please don’t swallow pool water and also avoid getting it into your mouth if possible.
5.	Notify pool staff if you or family members develop an illness that you think may have been related to a visit to the pool.
6.	The aquatics staff will do its part by maintaining the highest standards of water sanitation. However, the nature of certain bacteria is such that your

	<p>compliance with City and State Health Codes is absolutely necessary. These rules will be strictly enforced in order to prevent the possibility of an outbreak of Cryptosporidium or other water-borne bacteria.</p>
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**DIVING RULES AND SAFETY PROCEDURES:**

1.	Avoid moving the fulcrum all the way to the rear of the board.
2.	Only one person on the diving board at one time.
3.	Only one bounce on the board during open swim.
4.	No running on the dive take-off.
5.	Be sure that the diving area is clear before take-off.
6.	Wait for the previous diver to reach the side of the pool before beginning your dive.
7.	Divers must clear the area immediately following entry.
8.	Enter the water straight off the board, not the side.
9.	Hands must enter water first on head entry dives.
10.	Obey all posted rules and regulations.
11.	Follow verbal instructions from pool staff.